WC20 Discovery/Document Production Code Set

Written discovery, document production and acquisition, depositions, expert discovery, discovery motions, discovery on-site inspections and visits, and associated alternative fee arrangements (AFA's).

WC20.10 Written Discovery

Preparing, identifying, summarizing, and analyzing written discovery. Includes reviewing responses to written discovery and attending mandatory meet-and-confer sessions.

WC20.15 Document Production/Acquisition

Preparing and responding and/or objecting to document request. Includes identifying and reviewing documents for production and privilege, and preparation of subpoenas and requests.

WC20.20 Depositions

Preparing notices, communication and preparation of witnesses, discussing strategy, deposition preparation, attending, and travel to/from depositions.

WC20.25 Expert Discovery

Preparing notices, communication with experts and opposing counsel, preparing subpoenas, strategy discussions, document review, preparing summaries, scheduling and reviewing IME's and IRE's.

WC20.30 Discovery Motions

Preparing, responding to, and arguing all motions that arise out of discovery. Includes protective orders.

WC20.35 Discovery On-Site Inspections/Visits

Attending, traveling to/from, and summarizing results from site inspection/visits.

WC20.40 Alternative Fee Arrangements (AFA's)

Development, calculation or approval of all non-hourly or other alternative fee arrangements for tasks and activities in this category.

© 2018 Association of Legal Administrators.
All rights reserved worldwide.